



**FAÇADE IMPROVEMENT
GRANT PROGRAM**

Please return completed application to:

Department of Building, Zoning and Planning
Village of Beach Park
11270 West Wadsworth Road
Beach Park, IL 60099
(847) 746-1770



VILLAGE OF BEACH PARK

*Building, Planning and Zoning
11270 W. Wadsworth Road
Beach Park, IL 60099
(847) 746-1770*

FAÇADE IMPROVEMENT GRANT PROGRAM

The Village of Beach Park's Façade Improvement Grant Program is designed to encourage business owners within Beach Park to improve the visual appeal of their buildings, thereby reducing the appearance of blight and eliminating visual clutter.

Eligible improvements include building facades, landscaping and in some cases, parking areas.

The Village will reimburse businesses making eligible façade improvements on a matching "dollar for dollar basis," up to a limit of \$10,000.00 (for \$20,000+ of eligible improvements).

The steps for the Façade Improvement Grant Program, from application to payment to the business include the following:

1. *Business owner submits a grant application, and describes what is to be improved and how much it will cost.*
2. *The Economic Development Coordinator accepts the application, reviews it with the applicant, and insures that all required documentation is complete and in good order.*
3. *The Economic Development Committee verifies that the proposed improvements to the façade are covered in the ordinance and are satisfactory, and makes a recommendation to the Village Board of Trustees.*
4. *The Economic Development Coordinator forwards the Economic Development Commission's recommendation to the Village Board.*
5. *The Village Board gives the grant application preliminary approval and the work begins.*
6. *Once the work is completed and deemed satisfactory, the Village Board gives final approval and the business owner receives a check for one half of the cost of the improvement (up to a limit of \$10,000.00).*



VILLAGE OF BEACH PARK FAÇADE IMPROVEMENT GRANT PROGRAM

The Village of Beach Park has implemented a Façade Improvement Grant Program to assist business owners with financing improvements to the facades of their buildings. Upon completion and approval of the improvements, the Village reimburses business owners 50% of the eligible costs, up to \$10,000.00, for structures on commercially zoned properties in Beach Park. The goal of this program is to help business owners keep the exterior of their buildings attractive, which in turn keeps the Village of Beach Park attractive.

Improvements to building facades are eligible for this program. This includes outer front walls, windows, awnings and canopies, signage, decorative lighting and more. So are landscaping improvements and, in some cases, parking area improvements.

The steps in applying to the Façade Improvement Grant Program are simple.

1. Fill out an application;
2. Consult with the Community Development Coordinator;
3. Receive a positive recommendation from the Economic Development Committee;
4. Receive preliminary approval from the Village Board;
5. Make the façade improvements;
6. Receive final approval from the Village Board;
7. Receive your check!

For more information, contact the Village of Beach Park at 11270 West Wadsworth Road, Beach Park, IL 60099, 847-746-1770.



THE VILLAGE OF BEACH PARK'S
FAÇADE IMPROVEMENT GRANT PROGRAM
QUESTIONS AND ANSWERS

The Village of Beach Park's Façade Improvement Grant Program is designed to address the run-down/blighted look of some of our businesses, particularly along Sheridan Road. Beach Park will match "one for one" (50%) covered expenditures businesses make toward façade improvements, up to a maximum of \$10,000.00.

Is the Façade Improvement Grant Program subject to the State of Illinois Prevailing Wage Act?

Yes, Public Act 96-0058 clarifies that "public works" includes all projects funded in whole or in part through bonds, grants, loans, or other funds made available by or through the State of Illinois or any of its political subdivisions. Therefore, contractors shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wage of Employees on Public Works Act (820 ILCS 130/1-12).

Is the Façade Improvement Grant Program just for Sheridan Road Businesses?

No, it's for any business within the borders of Beach Park (zoned for business purposes), but it is expected that most applicants will be along Sheridan Road.

What kinds of improvements are eligible for the Façade Improvement Grant?

Improvements designed to improve storefronts, such as doors, windows, signage, awnings and canopies, parapets, and of course, walls. In addition, landscaping and paving of visible parking areas may also be covered.

Can a business receive more than one grant for the same address?

Yes, but the total amount granted cannot exceed \$10,000.00 in any five (5) year period.

What happens if a business owner who has been approved for a grant does not complete the improvements?

If the business owner does not complete the approved improvements within 180 days (unless an extension has been granted), the agreement is null and void, and the Village is not obligated to reimburse the applicant.



How much will the program be funded for?

The amount will be determined by the Village Board, but it is recommended to begin with \$70,000.00 and adjust this amount upward or downward depending on how often the program is used.

Will the Village of Beach Park get any recognition for its participation in the improvements?

Yes. Businesses using the Façade Improvement Grant Program will be required to prominently display a sign indicating the use of the program funds for the improvements. The sign must be kept up until the improvements are completed.

Are home-based businesses eligible for the program?

No. The Façade Improvement Grant Program is designed for businesses on lots zoned B1, SC, O1, OR and LI only.

What steps are involved in the program, from application to awarding the grant?

The program works like this:

- Business owner applies for the grant, and describes what is to be improved and how much it will cost.
- The Economic Development Coordinator accepts the application and makes sure that all required documentation is complete and in good order.
- The Business Commission verifies that the proposed improvements to the façade are covered in the ordinance and are satisfactory.
- The Economic Development Coordinator summarizes the Business Commission's recommendation for approval in a memorandum to the Village Board.
- The Village Board gives the grant application preliminary approval and the work begins.
- The Economic Development Coordinator monitors progress made on the improvements and insures compliance with the preliminary approval and reports the progress to the Business Commission.
- Once the work is finished and verified, the Village Board gives final approval and the business owner receives a check for one half of the cost of the improvement (up to a limit of \$10,000.00).



EXHIBIT III

Applicant Name: _____
File Number: _____
Business License No. _____

VILLAGE OF BEACH PARK
FAÇADE IMPROVEMENT
GRANT PROGRAM
APPLICATION

Project Address: _____

Building Owner: _____ Year Purchased: _____

Store/Company Name: _____

Name of Tenant: _____ Lease Expiration: _____

Applicant Name:
Applicant Business Address:
Applicant Business Phone: _____ Home Phone: _____
Tenant:
Applicant(s)/Building Owner:

Number of Store Fronts: _____

Total Anticipated Budget: \$ _____

Total Anticipated Grant Request: \$ _____

Description of Proposed Improvements:*

*Attach elevations of proposed improvements (if available).



Applicant Name: _____

File Number: _____

PICTURE OF STORE FRONT:

8 ½ x 10 PHOTO



Applicant Name: _____
File Number: _____

I, _____, hereby make application to the Village of Beach Park for a Façade Improvement Grant Program in the anticipated amount of \$_____. I understand that my application must be approved by the Village and it must conform to established design guidelines, as well as, specific design recommendations of the Village of Beach Park. I have read a copy of the Façade Improvement Grant Program Agreement and lien provisions. If approved, I understand that all work performed is subject to development, building, permit and agreement provisions.

Applicant Signature

Date

Building Owner

Date

Please return the completed application to:

Village of Beach Park
11270 West Wadsworth Road
Beach Park, IL 60099

If you need assistance with the application and/or have general inquiries, please call the Community Development Department at 847-746-1770.



Applicant Name: _____
File Number: _____

BUDGET
(ANTICIPATED)

ACTIVITY	ESTIMATED COST
TOTAL ANTICIPATED GRANT REQUEST	\$ _____

Architect for the Project:

Name: _____
Contact: _____
Address: _____
Phone: _____
Email: _____

Contractor for the Project:

Name: _____
Contact: _____
Address: _____
Phone: _____
Email: _____

Application will be reviewed by the Community Development and Building Department.



Applicant Name: _____

File Number: _____

The Village of Beach Park shall make a check payable to:

Name/Business: _____

Address: _____

SS# or Tax ID#: _____



Applicant Name: _____

File Number: _____

BUDGET

ACTIVITY	ESTIMATED COST	ACTUAL COST

Total Grant Request: \$ _____

Architect for the Project:

Name: _____

Contact: _____

Address: _____

Phone: _____

Email: _____

Contractor for the Project:

Name: _____

Contact: _____

Address: _____

Phone: _____

Email: _____



Applicant Name: _____

File Number: _____

PROJECT CHECK LIST

Description of work: _____

- 1) Village Board Approval _____
- 2) Pre-Construction Meeting with Applicant _____
- 3) Beach Park Building Permit _____ Permit No. _____
- 4) Project Inspections by Village Administrator
 - a. 1st Inspection _____
 - b. 2nd Inspection _____
 - c. Final Inspection _____
- 5) Project Change Orders _____
- 6) Building Department Final Inspection _____
- 7) Documentation Required
 - a. Contractor Statement showing full cost of work _____
 - b. Proof of final payment
 - i. Final Lien Waivers _____
 - ii. Certified Payroll _____
- 8) Payment of Village Check _____ Check No. _____