



Petition for Appeal

Date: _____

Fee paid _____

Receipt No. _____

Amount \$ _____

Date _____

Action by Board of appeals

I. GENERAL INFORMATION

A. Name _____ Date _____

B. Address _____

C. Telephone Number _____

D. Present Use _____ Zoning Category _____
Commercial, Residential, Industrial

II. PAYMENT OF FEES _____

III. PROPOSED APPEAL

A. Description of Appealed Action (Please attach additional sheets if necessary.)

B. Date Appealed Action Occurred _____



IV. APPEAL PROCEDURE

Any person aggrieved by a ruling of the Zoning Administrator charged with the enforcement of this Ordinance or by any officer, department, board or bureau of the Village concerning the interpretation of this Ordinance, may take an appeal to the Zoning Board. Such appeal shall be taken within thirty (30) days after the alleged erroneous order, decision or interpretation, by filing notice with the Village Clerk of such appeal, on forms provided by the Village Attorney. The Village Clerk shall then transmit to the Zoning Board all of the papers constituting the record upon which the action appealed was taken.

A public hearing shall be conducted by the Zoning Board upon an appeal within sixty (60) days of its filing. A written recommendation of the Zoning Board's findings shall be presented to the Village Board on said appeal within thirty (30) days of said public hearing. Notice shall be given to the persons appealing and to the officer from whom the appeal is taken. At the hearing, parties of interest may appeal in person or by agent or attorney.

The Zoning Board shall hear appeals from and review any order, requirement, decision or determination made by the Zoning Administrator charged with the enforcement of this Ordinance.

The Zoning Board may reverse or affirm, wholly or partly, or may modify or amend the order, requirement, decision or determination appealed from to the extent and in the manner that said Zoning Board may decide to be fitting and proper in the premises, and to that end said Zoning Board shall also have all the powers of the officer from whom the appeal is taken.

The concurring vote of four (4) members of the Zoning Board shall be necessary to reverse any order, requirement, decision or determination of the Building Commissioner or to decide in favor of the applicant any matter upon which it is authorized by this Ordinance to render decisions.

The Village Board, upon receipt of the recommendations of the Zoning Board, may approve, disapprove or modify all appeals to any order, requirement, decision, or determination made by the Zoning Administrator, upon receipt of recommendations from the Zoning Board.

An appeal shall stay all proceedings in furtherance of the action appealed from, unless the Office of the Zoning Administrator certifies to the Zoning Board of Appeals, after the notice of appeal has been filed with him, that, for reason of facts stated in the application, a stay would in his opinion, cause imminent peril to life or property, in which case the proceedings shall not be stayed otherwise than by a restraining order which may be recommended by the Zoning Board and then adopted by the Village Board or by a court of record on application, on notice to the Zoning Administrator and on due cause shown.

Signature

Date