

## **VILLAGE OF BEACH PARK MAILBOX REPLACEMENT POLICY**

During an instance that a mailbox becomes damaged due to a snow plow, the Village will provide a mailbox replacement program, subject to certain limitations, to assist residents.

The Public Works Department will replace damaged and non-repairable parts only:

- If the snow- plow driver plowed beyond the pavement and physically struck the mailbox or post and only if the mailbox was located according to the U.S. Post Office specifications.

Any damage caused by thrown snow will not be repaired or replaced under this program.

If a replacement of the mailbox is necessary and approved, a standard rural type mailbox, approved by the U.S. Post Office, will be used.

If replacement of only the post is necessary, a treated 4x4 wood post will be used.

If the property owner desires a non-standard mailbox or post, the Village will reimburse, for materials only, a maximum amount of \$30.00. Reimbursement will only be made after proof of purchase and installation by the property owner has been established.

If the mailbox was not originally installed according to the Post Office specifications, (i.e.: too close to the pavement, hanging over the pavement, etc.), the Public Works Department will only attempt to repair the damaged pieces. Any necessary replacement will be the responsibility of the property owner.