

**Minutes of the
Parks & Rec/Public Safety Committee Meeting
Of
August 6, 2013**

Attendees:

Trustee Gust –Parks & Rec Committee Chairperson Chet Splitt - ESDA
Trustee Ottersen – Parks & Rec Committee Member Donna Perez – Building Department
Jon Kindseth – Administrative Services Director
Tracy Miracle –Administrative Coordinator
Trustee Miller – Public Safety Committee Member

Roll call was taken and the meeting brought to order at 5:58 p.m.

Minutes were approved from the July 16, 2013 Parks & Rec/Public Safety Committee meeting.

Discussion occurred regarding Beach Park Fest, which is to take place on Saturday, August 17, 2013. Trustee Miller mentioned the high weeds at the park. Staff will contact VM Landscaping to make sure they do a cleanup of the weeds in the park and around the brick and flag area. Will also ask Rita to clean the concession bathrooms the Friday evening before the Fest. Registration will take place between 8am and noon for the car show. Car show entrants will enter through the main entrance. Per Chet, ESDA usually arrives around 7:45am. Chet mentioned needing about 30 small “no parking” signs and a “Vendor Entrance” sign on Holdridge Ave. Chuck Bishop will be contacted for permission to use the school parking lot for overflow parking. Crafters and Food Vendors will enter off of Holdridge Ave between 10 and 11am.

Tracy explained Fire Dept’s plans to park the smoke trailer, first aid trailer, fire truck, ambulance and car seat checkpoint around the south and west sides of the Safety area. A boat and ATV will be parked in the safety area on the grass. The Fire Dept was able to get some free smoke detectors, stickers and fire helmets. ESDA will also have an informational table set up in the Safety area.

The Lake County Sheriff’s Dept will be providing a fingerprinting station and have also arranged to have a helicopter present, which will be stationed near the softball fields.

Senior Bingo will be at the pavilion. Per Jon, Beach Park Community Church was asked if they had someone available to be the caller at this event. We have not heard back from them. If there is no response we will utilize a staff member.

Lunch tickets will be provided for the following people: ESDA members, Key Club Members, Beauty Queens and Public Works employees working the event. Each lunch ticket is good for 1 hot dog, 1 bag of chips and a drink.

4 golf carts, 2 moonwalks and 1 porta potty will be delivered in the morning. We have 12-15 craft vendors so far.

Chet will check his calendar to pick a date for the next Emergency Preparedness Training so that he can have that information available for residents in our Safety area.

2 10x10 tents were purchased, may purchase a 3rd tent.

3’x4’ signs were ordered from Pronto Signs displaying Beach Park Fest with day and place. Should be in Wed or Thur, will display beginning next Monday the 12th. 2,500 magnets were ordered with our Village logo and office numbers, LC Sheriff’s non-emergency number and emergency 911. These magnets will be distributed at the Welcome tent along with other Beach Park memorabilia.

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Will need tables and chairs from the Village Hall, need to figure out exactly how many will be needed. Public Works will provide extra garbage cans. Will order extra garbage bags and toilet paper. Will need the karaoke machine with the microphone for Bingo.

Trustee Gust mentioned next year's 25th anniversary of the Village. Need to start planning now. One suggestion included combining the anniversary with our annual Memorial Day celebration. May want to consider fireworks, or a movie in the park. Trustee Ottersen mentioned ZB Run Squad, who may coordinate a 5k. We can also shop around for a company that would coordinate something for us.

The meeting was adjourned at 6:55 p.m.

Next Meeting: To be determined.